

CLINTON TOWNSHIP BOARD OF SUPERVISORS

AGENDA SETTING MEETING MINUTES

May 13, 2019

BOARD OF SUPERVISORS:

Kathy Allen
William Duncan
James Halstead

STAFF PRESENT:

Tom Hartwig, Consulting Engineer
Linda Harigan, Township Secretary

CALL TO ORDER:

Chairperson Allen called the meeting to order at 6:03 pm.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT ON AGENDA ITEMS

No Comments

MINUTES AND REPORTS – Review and Discuss

- a. Reviewed the minutes April 8, 2019 Agenda Setting meeting of the Board of Supervisors
- b. Reviewed the minutes April 8, 2019 Regular meeting of the Board of Supervisors
- c. Reviewed the Treasurer's reports for March 2019.
- d. Reviewed Monthly Report of Municipal Net Assets

OLD BUSINESS – Review and Discuss

- a. Supervisors discussed the arrival the shirts and the type of logo to be place above the left pocket.
- b. Allen stated she had called some local townships about their Fee Schedule. The Supervisors would like to have the Fee Schedule by July 2019. The Fee Schedule was tabled to be reviewed on May 28, 2019 at the Agenda Setting Meeting.

NEW BUSINESS – Review and Discuss

- a. Reviewed and discussed moving Agenda Setting Meeting to 4th Monday of each month a 3:30 pm.
- b. Reviewed and discussed hiring new Personnel
 1. Office Assistant
 2. Temporary full-time Summer Road Crew Worker

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- c. Reviewed and discussed adding Linda Harigan as a 4th Signatory
- d. Reviewed and discussed Mold issues
- e. Reviewed and discussed setting up Committees
 - 1. Road
 - 2. Park
 - 3. Planning
- f. Reviewed and discussed Munilogic and program for all municipal applications.
This is a project to get a database containing all of our street addresses. Then all information pertaining to a property such as building permits, sewage permits, and even code enforcement would be filed under the address/lot and plot number.
- g. Reviewed and discussed Emergency Services Coordinator
Bill Duncan reminded everyone that there is a law that all Supervisors need to be trained. Duncan has received his certificate. Allen is going to call Adam Hartwig, Township Manager at Winfield Township for advice on finding an Emergency Management Coordinator.
- h. Reviewed and discussed a Timber Harvesting Permit.
- i. Allen discussed have 4 Welcome to Clinton Township signs. They would be on 228 East and West, Saxonburg Blvd. and the 4th just as you are leaving Saxonburg and coming into Clinton Township.
- j. Allen recommended a review the report from Victory and Spring Valley Rd on Signs that Arcadis completed eighteen months ago.
- k. Luke Brewer is due for his 6-month work evaluation.
- l. Hartwig discussed the Board on the updating of the Zoning map.

ROAD DEPARTMENT – Review and Discuss

- a. Reviewed and discussed Road Paving Project – Approve Low Bidder
- c. Reviewed and discussed Road Report for April 2019
- d. Reviewed Traffic reports
 - 1. April 16, 2019 Westminster Road
 - 2. April 25, 2019 Cherry Valley Road
- e. Reviewed and discussed Road Closing – Knoch Road
 - 1. Commencement – June 7
 - 2. Tree trimming – 10 - 14
- f. Reviewed and discussed Youngblood and the use of Clinton Township's parking lot.

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- g. Discussed and Reviewed
 - 1. Street Parking
 - 2. No Parking
 - 3. Putting 10-ton limit signs on Knoch Road

OTHER BUSINESS – Review and Discuss

PUBLIC COMMENT ON NON-AGENDA ITEMS

ADJOURN

Motion by Duncan to adjourn the meeting. Second by Halstead. Motion passed unanimously.

TIME 6:55pm

Respectfully Submitted


Linda L Harigan/Secretary/Treasurer

