

CLINTON TOWNSHIP BOARD OF SUPERVISORS

REGULAR MEETING Minutes May 13, 2019

BOARD OF SUPERVISORS:

Kathy Allen
William Duncan
James Halstead

STAFF PRESENT:

Tom Hartwig, Consulting Engineer
Linda Harigan, Township Secretary

CALL TO ORDER:

Chairperson Allen called the meeting to order at 7:15 pm.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT ON AGENDA ITEMS

No Comments

MINUTES AND REPORTS – Review and Discuss

- a. Motion to approve the minutes April 8, 2019 Agenda Setting meeting of the Board of Supervisors
Motion by Halstead, Second by Duncan, Motion passed unanimously
- b. Motion to approve the minutes April 8, 2019 Regular meeting of the Board of Supervisors
Motion by Halstead, Second by Duncan, Motion passed unanimously
- c. Motion to approve the Treasurer's reports for March 2019.
Motion by Duncan, Second by Halstead, Motion passed unanimously

OLD BUSINESS – Review and Discuss

- a. The Shirts have arrived. The Logo has not been applied at this time
No further discussion
- b. Review the Fee for New Construction for Farmland Preservation
Allen said this would be included in the new Fee Structure.

NEW BUSINESS – Review and Discuss

- a. Motion to Approve the Planning Commission recommendation regarding the Preservation overlay changes
Motion by Duncan, Second by Halstead, Motion passed unanimously
- b. Motion to approve Moving Agenda Setting Meeting to 4th Monday of each month a 3:30 pm
Motion by Duncan, Second by Halstead, Motion passed unanimously
- c. Hiring new Personnel
 - 1. Motion to approve hiring a Part-time Office Assistant at a rate of \$12.00
Motion by Duncan, Second by Halstead, Motion passed unanimously
 - 2. Motion to approve hiring Temporary full-time Summer Road Crew Worker at a rate of \$12.00 per hour.
Motion by Duncan, Second by Halstead, Motion passed unanimously
- d. Glenna Walker Butler County Prothonotary will affirm Linda Harigan's Oath of Office
- e. Motion to approve adding Linda Harigan as a 4th Signatory
Motion by Duncan, Second by Halstead, Motion passed unanimously
- f. Auditors report by Jean Duncan
Auditor Jean Duncan handed the Supervisors the Audit Summary. She stated the books are in order. The Audit Report was filed with the county on April 12, 2019.
Motion to accept the Auditors report Halstead, second by Duncan. Motion passed Unanimously.
- g. Motion to Remediate Mold issue
Motion by Halstead to contact companies to investigate and test for mold and have a discussion that could lead to remediation of the mold issue. Second by Duncan, Motion passed unanimously.
- h. Motion to approve setting up Committees
Motion by Duncan effective immediately to set up Committees; Halstead is Park Committee, Duncan and Allen Road Committee, Duncan and Allen Planning Commission, and Halstead Butler County Tax Committee. All committee will report their progress monthly at the Agenda Setting Meeting. Second by Halstead, Motion passed unanimously
- i. Review and Discuss Munilogic and program for all municipal applications.
Motion by Duncan to investigate companies for programs to organize the office files. Second by Halstead. Motion passed unanimously

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- j. Review and Discuss Emergency Services Coordinator
Motion for Allen and Halstead to get their Emergency Services Coordinator Certification and to start a search for an Emergency Services Coordinator for Clinton Township
Motion by Duncan, Second by Halstead, Motion passed unanimously
- l. Timber Harvest Application and Permit
Motion by Duncan for a Timber Harvesting Application and Permit, Second by Halstead, Motion passed unanimously
- m. Motion to review and design four Welcome Signs to place as you enter Clinton Township.
Motion by Duncan to investigate the cost of purchasing and placing the 4 Welcome Signs for Clinton Township, Second by Halstead, Motion passed unanimously

ROAD DEPARTMENT – Review and Discuss

- a. Road Paving Project – Approve Low Bidder
Motion to accept Resolution to low bidder Wiest Asphalt and Paving Inc.
Motion by Duncan to accept low bidder Wiest Asphalt and paving Inc., Second by Halstead, Motion passed unanimously.
- c. Road Report for April 2019
 - 1. Motion by Duncan to advertise for bids on Tar and Chipping Victory Road, Brewer Road and Westminster Road, Second by Halstead, Motion passed unanimously.
 - 2. Replace missing Road signs
 - 3. Addressed drainage issue Anderson, Monks and Deer Creek Roads
 - 4. Mowing
 - 5. Roenigk completed Tar and Chipping issues address in April
 - 6. Narrowed the intersection on Jack Road at Deer Creek to make the intersection safer. Sight line is now 137 feet, old sight line was 127 feet.
- d. Traffic reports
 - 1. April 16, 2019 Westminster Road
300 cars per day, top speed 77 miles per hour.
 - 2. April 25, 2019 Cherry Valley Road
129 cars per day, top speed 53 miles per hour.
 - 3. Review of all Traffic reports
Knoch Road – 641 cars per day
Brewer Road-342 cars per day
Westminster Road-300 cars per day
Deer Creek-248 cars per day
Cherry Valley-129 cars per dayMotion by Duncan to accept road report for April, Second by Halstead, Motion passed unanimously.
Motion by Duncan to accept Traffic reports for April, Second by Halstead, Motion passed unanimously.

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- e. Road Closing – Knoch Road
 - 1. Commencement – June 7
 - 2. Tree trimming – 10 – 14

Motion by Duncan to accept the Knoch Road closing events, Second by Halstead, Motion passed unanimously.

- f. Motion to approve Youngblood using an area to set a temporary processing plant
Motion by Duncan to accept Youngblood using an area to set a temporary processing plant, Second by Halstead, Motion passed unanimously.

- g. Discuss and Review
 - 1. Street Parking
 - 2. No Parking

Motion by Duncan to add to Road Ordinance that no parking is allowed on streets without special permission, Second by Halstead, Motion passed unanimously.

- 3. Putting 10 ton limit signs on Knoch Road

Motion by Duncan to put a 10 Ton weight limit on Knoch Road, Second by Halstead, Motion passed unanimously.

OTHER BUSINESS – Review and Discuss

PUBLIC COMMENT ON NON-AGENDA ITEMS

1. Mark Duster, 147 Jack Road, stated he believes the turn into Jack Road from Deer Creek is very difficult now and wanted know if an engineer was consulted in the design. He also wanted to know who would mow the area. He wanted to know if this change was discussed with any of the residents.

2. Ron Scheller, 385 Brewer Road with his neighbors Rich and Rea Burger asked about a person doing repair and rebuild of tailgates out of his garage. He questioned the zoning in the area. He also complained about the noise that was coming from garage and the increased traffic this situation was creating.

ADJOURN

Motion to adjourn by Duncan, Second by Halstead, Motion passed unanimously.

TIME: 7:55 pm

Respectfully Submitted


Linda L. Harigan Secretary/Treasurer

