

# CLINTON TOWNSHIP BOARD OF SUPERVISORS

## MINUTES RE-ORGANIZATION MEETING JANUARY 7, 2019 at 3:30

### BOARD OF SUPERVISORS

Kathy Allen  
William Duncan  
James Halstead

### STAFF PRESENT

Linda Harigan, Township Secretary  
Tom Hartwig, Consulting Engineer

### CALL TO ORDER

Meeting was called to order by temporary Chairperson Linda Harigan at 3:30 pm

### PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

### BOARD OF SUPERVISORS – ELECTION OF OFFICERS:

1. Motion by Duncan to nominate Kathy Allen as Chairperson of Board of Supervisors  
Second by Halstead, Allen abstained. Motion passed.
2. Motion by Duncan to nominate James Halstead as Vice-Chairperson of Board of Supervisors  
Second by Allen, Halstead abstained. Motion passed.
3. Kathy Allen assumed her role as Chairperson for the Re-Organization meeting.

### PUBLIC COMMENT

No comment on any Non-Agenda items.

### ORGANIZATIONAL BUSINESS

1. Motion by Duncan to appoint Township Secretary Linda L. Harigan  
Second by Halstead, motion unanimously passed
2. Motion by Duncan to appoint certified Public Accounts Habenicht Novak & Birkbichler as Township Treasurer and Linda L Harigan as Assistant Treasurer  
Second by Halstead, motion unanimously passed
3. Motion by Halstead to appoint Vacancy Board Chairperson Mark Duster, a one year term to expire 12.31.2019  
Second by Duncan, motion unanimously passed
4. Motion by Duncan to establish Treasurer's Bond in the amount of \$1,500,000.00.  
Second by Halstead, motion unanimously passed

Clinton Township Board of Supervisors  
Re-Organization Meeting Minutes – January 7, 2019

5. Motion by Duncan to have Northwest bank remain as the Depositories for Township Funds  
Second by Halstead, motion unanimously passed
6. Motion by Halstead to appoint Township Solicitor Murrin, Taylor and Gallagher at 2019 approved rates. (Rates can be viewed at the municipal building during regular hours).  
Second by Duncan, motion unanimously passed
7. Motion by Duncan to appoint Township Engineer Arcadis at 2019 approved rates. (Rates can be viewed at the municipal building during regular hours).  
Second by Halstead, motion unanimously passed
8. Motion by Halstead to set mileage rate for use of personal vehicles for Township Business at the rate of .58 set by the IRS.  
Second by Duncan, motion unanimously passed
9. Motion by Halstead to appoint Linda L. Harigan as Open Records Officer and Right to Know Officer.  
Second by Duncan, motion unanimously passed
10. Motion by Duncan to appoint Doug Duncan as Sewage Enforcement Officer and David Ice Alternate Sewage Enforcement approved rates on the 2019 Sewage Fee Schedule.  
Second by Halstead, motion unanimously passed
11. Motion by Duncan to have Saxonburg Fire Company remain as Emergency Management Coordinator.  
Second by Halstead, motion unanimously passed
12. Motion by Halstead to establish Agenda Setting Meeting of the Board of Supervisors for the second Monday of every month excluding January beginning at 6:00 pm at the Clinton Township Municipal Building. Agenda items must be received at the Municipal Building five (5) business days before the meeting.  
Second by Duncan, motion unanimously passed
13. Motion by Duncan to establish Regular Meeting of the Board of Supervisors for the second Monday of every month excluding January beginning at 7:00 pm at the Clinton Township Municipal Building. Agenda items must be received at the Municipal Building five (5) business days before the meeting.  
Second by Halstead, motion unanimously passed

**PLANNING COMMISSION**

1. Motion by Halstead to re-appoint Dave Koren to the Planning Commission for a four-year term to expire December 31, 2022  
Second by Duncan, motion unanimously passed
2. Motion by Halstead to re-appoint Pat Hebda to the Planning Commission for a four-year term to expire December 31, 2022.  
Second by Duncan, motion unanimously passed

**ZONING HEARING BOARD**

1. Motion by Duncan to appoint Valerie Cannon to the Zoning Hearing Board for a three-year term to expire December 31, 2021  
Second by Halstead, motion unanimously passed
2. Motion by Halstead to appoint Brian Snyder to the Zoning Hearing Board for a three-year term to expire December 31, 2021  
Second by Duncan, motion unanimously passed

**ANNUAL CONFERENCE**

1. Motion by Halstead to send the following people to the PSATS Annual Conference.  
Bill Duncan  
Kathy Allen  
Linda Harigan  
Second by Duncan, motion unanimously passed
2. Motion by Halstead to choose voting member at the PSATS Annual Conference  
Bill Duncan  
Second by Duncan, motion unanimously passed

**PUBLIC WORKS**

1. Motion by Duncan to name Jeff Krstonic as Road Forman with a mention that Jeff has been acting as Road Forman and has received a \$2.10 pay increase for this position.  
Second by Halstead, motion unanimously passed
2. Motion by Duncan to give Jeff Krstonic and Gary McCall a three (3) percent raise effective January 7, 2019  
Second by Halstead, motion unanimously passed.

**ADJOURN**

Motion by Duncan to adjourn the Re-Organization Meeting  
Second by Halstead, motion unanimously passed  
The Re-Organization Meeting adjourned at 4:00 pm



Linda L. Harigan  
Clinton Township Secretary