

**CLINTON TOWNSHIP SUPERVISORS MEETING**

**MINUTES**

**June 12, 2018**

**CALL TO ORDER at 7:00 PM:** Kathy Allen (Chairperson), Jim Halstead, and Bill Duncan. Others present included Sarah Altomari (Secretary/Treasurer), Tom Hartwig (Engineer), Roy Stang, Deanna Stang, John Rhyshek, Gary McCall, John Ham, Jean Duncan, Todd Pfeifer, Joe Spotts, Mark Duster, Linda Halstead, Bill Schurer, Bill Caudill, Rhonda Caudill, and Kelly Ferrari.

**HEARING: Ordinance 2018-01**

Bill Duncan commented that the Planning Commission reviewed ordinance 2018-01. He said that, initially, he was concerned about some of the wording, but was later reassured that the new ordinance would be as restrictive as possible on building in the floodplain zone.

Bill Duncan made a motion to adopt Ordinance 2018-01, revising and replacing the current floodplain regulations. Jim Halstead seconded the motion. All in favor, motion passed.

Kathy Allen welcomed Bill Duncan to the Board of Supervisors. She also announced that Kevin Corace is the new Chairman of the Planning Commission.

**PUBLIC COMMENT PERIOD:** Bill Caudill told the board that there are noise issues with the coolers that Ibis Tek recently moved to the exterior of their facility. They put up screening, but the meeting minutes say they were supposed to put up shrouding. The noise level is intrusive. Bill asked the Supervisors to talk to Ibis Tek and have them enclose the coolers as promised. He provided his contact information to the Secretary.

Kathy Allen asked why the public comment period occurred at the beginning of the meetings. Sarah Altomari answered that the purpose is to give residents a chance to comment on the agenda before the measures are voted on.

Jim Halstead made a motion to approve the minutes of the May 21, 2018 Agenda Setting Meeting. Bill Duncan seconded the motion. All in favor, motion passed.

Jim made a motion to approve the minutes of the May 22, 2018 Supervisors Meeting. Bill seconded the motion. All in favor, motion passed.

The treasurer’s report was presented as follows:

May 2018 Treasurer’s Report

PLGIT General Fund:

Beginning Balance \$222,373.75  
Ending Balance \$226,674.68

PLGIT Valley Park Capital Reserve Fund:

Beginning Balance \$37,536.05  
Ending Balance \$35,707.78

PLGIT Special Fund:

Beginning Balance \$521,838.81  
Ending Balance \$522,705.52

PLGIT Liquid Fuels Fund:

Beginning Balance \$190,392.52  
Ending Balance \$190,705.01

Northwest General Fund:

Beginning Balance \$459,664.51  
Ending Balance \$552,543.02

Northwest Payroll Fund:

Beginning Balance \$6,342.81  
Ending Balance \$1,313.84

Northwest Park Account:

Beginning Balance \$140.10  
Ending Balance \$140.10

Northwest Act 13 Account:

Beginning Balance \$181,445.88  
Ending Balance \$181,656.01

Total Ending Balance: \$1,711,445.80

Jim made a motion to approve the treasurer's report. Bill seconded the motion. All in favor, motion passed.

Bill made a motion to pay all bills and payroll. Jim seconded the motion. All in favor, motion passed.

### **NEW BUSINESS:**

#### **Bid Opening:**

Sarah Altomari opened and read the bids for the 2018 Pipe Contract as follows:

Interstate Pipe and Supply Company bid a total cost of \$30,994.32 and Core & Main, LP bid a total cost of \$31,128.95.

Jim made a motion to award the 2018 Pipe Contract to Interstate Pipe and Supply Company at a total cost of \$30,994.32. Bill seconded the motion. All in favor, motion passed.

#### **Meeting Schedule:**

Bill made a motion to change the monthly meeting schedule to the following:

The Board of Supervisors will hold their monthly agenda setting meeting as 6PM on the 2<sup>nd</sup> Monday of every month and will hold their regular meeting at 7PM the same day. Jim seconded the motion. All in favor, motion passed.

Bill made a motion to approve the change of the Planning Commission meeting time to 7PM. Jim seconded the motion. All in favor, motion passed.

#### **Delancey Plan:**

Bill made a motion to approve the Delancey Subdivision Plan as recommended by the Planning Commission. Jim seconded the motion. All in favor, motion passed.

#### **Road Department:**

Jim Halstead read the road report for the time period from May 23<sup>th</sup> to June 12<sup>nd</sup>. Bill made a motion to accept the road report. Jim seconded the motion. All in favor, motion passed.

Bill made a motion to institute a Township policy that before any changes are made to an engineered design, it must be signed off on by the Engineer. Jim seconded the motion. Jim also commented that the changes made to the Miller Road project design did not compromise the project in any way. Kathy responded that the original plans were submitted to the DEP for emergency permitting. Kathy called for a vote on the motion. All in favor, motion passed.

Bill made a motion to schedule the Spring Road Check for 8AM on Thursday, June 21<sup>st</sup>. Jim seconded the motion. All in favor, motion passed.

Bill made a motion to alter the previous motion to develop a 5-year Capital Improvement Plan. The new motion is to develop a 10-year Capital Improvement Plan, which includes a road-rating system. Jim seconded the motion. All in favor, motion passed.

Jim made a motion to have the Roadmaster submit a weekly schedule, subject to change, to be submitted on the previous Friday and to include work to be completed by contractors as well as Township road employees. Bill seconded the motion. All in favor, motion passed.

### **ADDITIONAL PUBLIC COMMENTS:**

Joe Spotts requested that Jim Halstead put mosquito cakes in some of the catchbasins. He also asked what was being done about Bass Compressor Station. Roy Stang asked if the Township decided to purchase sound equipment. Jim responded that the Township is looking into it. Kathy suggested setting up a meeting with the residents and PennEnergy. Tom Hartwig announced that the Planning Commission is looking into revising the noise ordinance to help solve the issue. Tom also noted that any modifications made to the existing building could trigger PennEnergy having to come before the Planning Commission for approval.

Roy Stang asked if guard rail will be put up on Miller Road. Jim responded that the Township is getting a quote and will decide then.

Mark Duster commented that the grass needs to be mowed and that road tar is starting to bleed through. Jim responded that since the Miller Road project is complete, Gary McCall will be mowing grass and dusting roads. Mark also asked if Jim would patch the crosspipes on Deer Creek and Sandy Hill. Jim agreed.

Bill Schurer announced that he and his wife would like to take over responsibility for the flag at the Township building. Sarah Altomari said that she has extra flags in the office, if they would like to use them. The board agreed.

Kathy Allen announced that the roundabout is open and that work should be completed by July 11<sup>th</sup>. She also announced that Pay Hebda has been hired to reconcile the bank accounts one a month and that Margaret Nelson's hearing will be taking place on June 13<sup>th</sup>.

Jim Halstead made a motion to adjourn. Bill Duncan seconded the motion. All in favor, motion passed.

**Adjourn at 7:54 PM**

Respectfully Submitted,

Sarah K. Altomari, Secretary