

CLINTON TOWNSHIP SUPERVISORS MEETING

MINUTES

April 10, 2018

CALL TO ORDER at 7:00 PM: Kathy Allen (Chairperson), Ed Boyd. Others present included Sarah Altomari (Secretary/Treasurer), Donna Martin, John Ham, Jean Duncan, Mark Duster, Deanna Stang, Roy Stang, Chuck McCorkle, and John Rhyshek.

PUBLIC COMMENT PERIOD: There were no public comments.

Ed Boyd made a motion to approve the minutes of the February 12, 2018 Agenda Setting Meeting. Kathy Allen seconded the motion. All in favor, motion passed.

Ed made a motion to approve the minutes of the February 13, 2018 Supervisors Meeting. Kathy seconded the motion. All in favor, motion passed.

The treasurer's report was presented as follows:

March 2018 Treasurer's Report

PLGIT General Fund:

Beginning Balance \$216,823.81
Ending Balance \$220,901.65

PLGIT Special Fund:

Beginning Balance \$520,363.34
Ending Balance \$521,059.07

Northwest General Fund:

Beginning Balance \$425,528.70
Ending Balance \$436,242.88

Northwest Park Account:

Beginning Balance \$140.10
Ending Balance \$140.10

PLGIT Valley Park Capital Reserve Fund:

Beginning Balance \$37,430.25
Ending Balance \$37,480.14

PLGIT Liquid Fuels Fund:

Beginning Balance \$375.67
Ending Balance \$190,125.20

Northwest Payroll Fund:

Beginning Balance \$2,940.47
Ending Balance \$443.70

Northwest Act 13 Account:

Beginning Balance \$181,143.02
Ending Balance \$181,296.87

Total Ending Balance: \$1,587,689.50

Ed made a motion to approve the treasurer's report. Kathy seconded the motion. All in favor, motion passed.

Ed made a motion to pay all bills and payroll. Kathy seconded the motion. All in favor, motion passed.

NEW BUSINESS:

Western Pennsylvania Conservancy:

Kathy announced that she met with a member of the Western Pennsylvania Conservancy about designing the landscaping for the center of the roundabout.

Ed announced that he and Kathy met with PennDot at the roundabout recently and everything seems to be on track.

Kathy mentioned that the Township is reviewing the maintenance and landscaping agreements with PennDot.

Spring Clean-up Day:

Ed made a motion to have Spring Clean-Up day on May 19th from 8:00 AM to 12:00 PM. Kathy seconded the motion. All in favor, motion passed.

Road Department:

Ed made a motion to approve M&M Limestone as the Township stone supplier through Costars with the understanding that the specific cost information will be passed along to the supervisors. Kathy seconded the motion. All in favor, motion passed.

Ed made a motion to advertise for bidding the 2018 chip sealing contract. Kathy seconded the motion. All in favor, motion passed.

Ed made a motion to solicit prices for line painting. Kathy seconded the motion. All in favor motion passed.

Roy Stang asked whether or not there was a time frame on the Miller Road project. Kathy responded that there is no strict timeline yet, but the Township is working closely with the engineer to work out a plan. Sarah Altomari added that the engineer is applying for emergency permits through the DEP in order to speed up the process.

Library Board:

Ed made a motion to appoint Donna Mastascusan to the Library Board to finish out Heidi Holbein's term. Kathy seconded the motion. All in favor, motion passed.

Auditors:

Jean Duncan announced that the 2017 audit was completed and that no problems were found. She also thanked Sarah Altomari for switching the Township financial data to QuickBooks. Jean Duncan and Donna Martin proceeded to make several recommendations to the Township including hiring someone to reconcile the bank accounts, adding a handrail to the staircase leading up to the attic, having the supervisors review all bills before signing checks, and creating a master list of permits and receipts. Ed made a motion to accept the recommendations with the addition that the Township should no longer accept credit for overpayments. Kathy seconded the motion. All in favor, motion passed.

Park:

Kathy made a motion to accept the grant from the Butler County Park Renovation Program pending signing of the contract. Ed seconded the motion. All in favor, motion passed.

John Ham announced that the first park rental is occurring on April 14th. The grant will be used to make the second pavilion ADA compliant. He also requested that Sarah change the pavilion rental agreement to say main pavilion only.

Kathy reminded John Ham that the park needs to complete a strategic plan by the end of the year. John said that the park committee would work on it.

ADDITIONAL PUBLIC COMMENTS:

Roy Stang announced that the noise issues with the Bass Compressor Station were still a problem. Kathy Allen responded that the Planning Commission has been given the charge to update the noise ordinance to include vibrations. The challenge is to come up with a credible, legal system to measure and enforce vibrations. Tom Hartwig is researching this. Donna Martin commented that a new ordinance probably would not fix the current situation.

Roy asked if there was a plan to deal with the stumps on Miller Road. Kathy said she would look into it.

Deanna read a statement from Joe Spotts concerning the noise levels from Bass Compressor Station. Kathy encouraged residents to attend the next Planning Commission meeting.

John Rhyshek asked several questions about Township equipment. Ed Boyd responded that he needed to talk to Jim Halstead before he could answer accurately. John Rhyshek requested a written copy of the road report for each meeting. He then proceeded to read a sample road report from Jefferson Township. He requested more details in the Clinton Township road report.

Roy Stang commented that he would like to have a Township budget available for review. Sarah

Altomari responded that the budget is available at the Township for any resident who would like to review it.

Chuck McCorkle asked if anyone kept track of how much fuel is being used by the Township. Kathy responded that a fuel log is kept. Donna Martin added that the fuel log is reviewed by the auditors.

Ed Boyd made a motion to adjourn. Kathy Allen seconded the motion. All in favor, motion passed.

Adjourn at 8:12 PM

Respectfully Submitted,

Sarah K. Altomari, Secretary