

**CLINTON TOWNSHIP SUPERVISORS MEETING**

**MINUTES**

**November 15, 2016**

**CALL TO ORDER at 7:02 PM:** Kathy Allen, Ed Boyd, Jim Halstead, Sarah Altomari (Secretary). Others present included Tom Hartwig, Stan Graff, Leonard Haney, Roy Stang, Deanna Stang, Zach Dixon and John Kardos.

**PUBLIC COMMENT PERIOD:** Kathy Allen acknowledged that Veteran's Day was on Friday and thanked veterans for their service.

Ed Boyd made a motion to approve the minutes of the October 11, 2016 Supervisors Meeting. Jim Halstead seconded the motion. All in favor, motion passed.

Sarah Altomari presented the treasurer's report as follows:

<u>PLGIT General Fund:</u>		<u>PLGIT Valley Park Capital Reserve Fund:</u>	
Beginning Balance	\$101,979.18	Beginning Balance	\$40,937.43
Ending Balance	\$78,296.15	Ending Balance	\$40,959.11
<u>PLGIT Special Fund:</u>		<u>PLGIT Liquid Fuels Fund:</u>	
Beginning Balance	\$302,103.06	Beginning Balance	\$174,792.34
Ending Balance	\$302,270.12	Ending Balance	\$174,967.18
<u>Citizens General Fund:</u>		<u>Citizens Payroll Account:</u>	
Beginning Balance	\$35,659.42	Beginning Balance	\$1,449.36
Ending Balance	\$34,947.93	Ending Balance	\$1,449.36
<u>Citizens Payroll Tax Account:</u>		<u>Citizens Valley Park Capital Reserve Fund:</u>	
Beginning Balance	\$359.80	Beginning Balance	\$784.11
Ending Balance	\$359.80	Ending Balance	\$784.11
<u>Northwest General Fund:</u>		<u>Northwest Payroll Fund:</u>	
Beginning Balance	\$234,953.56	Beginning Balance	\$991.53
Ending Balance	\$183,933.66	Ending Balance	\$780.75
<u>Northwest Park Account:</u>		<u>Northwest Act 13 Account:</u>	
Beginning Balance	\$2,418.46	Beginning Balance	\$21,058.13
Ending Balance	\$2,436.84	Ending Balance	\$21,058.99

Total Ending Balance: \$842,244

Ed made a motion to approve the treasurer's report. Jim seconded the motion. All in favor, motion passed.

Jim made a motion to pay all bills and payroll. Ed seconded the motion. All in favor, motion passed.

## **OLD/UNFINISHED BUSINESS:**

At the previous month's meeting, the Supervisors voted to purchase a used salt spreader and snow plow from Tim Corace for \$2,500. Jim Halstead announced that Tim Corace had already sold the salt spreader. The Township purchased the snow plow from Tim for \$1,000.

Sarah Altomari announced that she was informed by EQT that the resonator they installed met all of their specifications. EQT is ordering the remaining three resonators to be installed. There is currently no timeline.

## **NEW BUSINESS:**

### **Correspondence:**

The Township received a letter from Westminster United Presbyterian Church requesting a waiver for the Lighting Ordinance provision which declares lighting over 25ft tall to be nuisance lighting. They are putting up a 30ft flagpole which they would like to light with solar LED lights. They provided sufficient information to convince the Supervisors that light pollution would be minimal.

Jim Halstead made a motion to grant Westminster United Presbyterian Church the waiver to allow them to place a solar LED light at the top of a 30ft flagpole. Ed Boyd seconded the motion. All in favor, motion passed.

### **Township Administration:**

Sarah Altomari has been employed with Clinton Township for 6 months. Jim made a motion to increase Sarah's salary from \$35,000 per year to \$36,000 per year, as per the initial agreement when Sarah was hired. Ed seconded the motion. All in favor, motion passed.

Jim made a motion to authorize Doug Duncan to meet with Mike Gallagher about Clinton Township's On Lot Sewage Disposal Ordinance. Ed seconded the motion. All in favor, motion passed.

Ed made a motion to advertise that the 2017 Budget will be voted on at the December 13 meeting of the Board of Supervisors. Jim seconded the motion. All in favor, motion passed.

Jim made a motion to open an Escrow account with Northwest Savings Bank. Ed seconded the motion. All in favor, motion passed.

Ed made a motion to move the December 13<sup>th</sup> Board of Supervisors Meeting from 7pm to 5pm. Jim seconded the motion. All in favor, motion passed.

### **Eagle Scout Resolution:**

Ed made a motion to pass Resolution 3-2016 which states that Clinton Township will fund half of the total cost of each Eagle Scout project of which Clinton Township is the beneficiary, Township contributions not to exceed \$500 for any one project. Jim seconded the motion. All in favor, motion passed.

### **Resolution 4-2016:**

Jim made a motion to pass Resolution 4-2016 which states that Clinton Township residents will be prohibited from directly contacting the Township Solicitor or the Township Engineer in regards to Township business without the express permission of the Board of Supervisors. Ed seconded the motion. All in favor, motion passed.

### **Road Department Report:**

Jim presented the road report.

Ed made a motion to approve the road report. Jim seconded the motion. All in favor, motion passed.

Ed made a motion to approve the Excess Maintenance Agreement with West Penn Power for work being completed on Goldschieter Rd. Jim seconded the motion. All in favor, motion passed.

**Planning Commission:**

Stan Graff presented the ESM/CN lot line revision proposal. The lot line revision will solve the ongoing problem of ESM encroaching on CN's property.

Jim made a motion to concur with the Planning Commission and approve the ESM/CN lot line revision. Ed seconded the motion. All in favor, motion passed.

Kathy proposed that the Board vote to update the Clinton Township Comprehensive Plan. Tom Hartwig explained that a Comprehensive Plan allows the Township to make conceptual decisions about the personality and character of the Township for the next 10 years period. The Township will have the option to remain rural agricultural or move towards more commercial development. He is going to do a presentation about the process at a future Planning Commission meeting. Leonard Haney questioned why the Township is not doing another joint plan with Buffalo Township. Tom responded that there is no qualitative advantage to updating the plan with Buffalo because the Townships are very different from one another.

Ed made a motion to update the Clinton Township Comprehensive Plan, separate from Buffalo Township. Jim seconded the motion. All in favor, motion passed.

**Additional Public Comments:**

Leonard Haney mentioned an ad that he saw in the paper which said the Supervisors were considering replacing the elected auditors with an outside auditing firm. Sarah Altomari clarified that the discussion is going to be had at the December 13<sup>th</sup> meeting. The ad was already placed because of the 30 day requirement in the 2<sup>nd</sup> Class Township Code.

Kathy Allen made a motion to adjourn. Jim Halstead seconded the motion. All in favor, motion passed.

**Adjourn at 7:37 PM**

Respectfully Submitted,



Sarah K. Altomari, Secretary