

CLINTON TOWNSHIP SUPERVISORS ORGANIZATIONAL MEETING

MINUTES

January 3, 2017

CALL TO ORDER at 3:36 PM: Kathy Allen, Ed Boyd, Jim Halstead, Sarah Altomari (Secretary). Others present included Donna Martin, Jean Duncan, Jim Klee, and John Ham.

PUBLIC COMMENT PERIOD: There were no public comments.

ORGANIZATION OF BOARD:

Ed Boyd made a motion to appoint Jim Halstead as the temporary Chairman and Sarah Altomari as the temporary Secretary. Jim seconded the motion. All in favor, motion passed.

Kathy Allen made a motion to appoint herself as the Chairman of the Board of Supervisors and to appoint Jim Halstead as the Vice Chairman. Jim seconded the motion. Kathy and Jim were in favor. Ed abstained.

Kathy took over the meeting as the new Chairman.

OLD BUSINESS:

Jim made a motion to rescind the appointment of Maher Duessel to complete the 2015 audit and to have the elected auditors complete the audit instead. Donna Martin voiced her concerns with this. She worried that Maher Duessel would not give them the information they needed to complete the audit. She also worried that the auditors would be held liable for any legal issues discovered later on. Kathy mentioned that she spoke to Tim Morgus from Maher Duessel as well as to Mike Gallagher. Neither one of them saw any reason why the auditors would not be able to complete the audit without any liability issues. Ed suggested that we indemnify the auditors of any legal responsibility before they complete the audit. Sarah Altomari agreed to look into our current insurance policies to see if the elected auditors are covered. She will also ask the solicitor about the possibility of indemnifying the auditors. Jean Duncan suggested that the auditors take a look at the information they are given from Maher Duessel before completely committing to completing the 2015 audit.

Jim amended the previous motion to the following: motion to rescind the appointment of Maher Duessel to complete the 2015 and to have the elected auditors begin the 2015 audit. Ed seconded the motion. All in favor, motion passed.

APPOINTMENTS:

Jim motioned and Ed seconded the motion to make the following Supervisor Liaison appointments:

Planning Commission – Ed Boyd
Park Advisory Board/ Friends of Spring Valley Park – Jim Halstead
Butler COG – Jim Halstead
County Association Advisory Board – Kathy Allen
Earned Income Tax Committee – Kathy Allen

Ed requested a brief executive session to discuss the Secretary's wages. The Supervisors went to the back office to have an executive session.

When they returned, Jim motioned and Kathy seconded the motion to appoint Sarah Altomari to

the positions of **Secretary, Treasurer, Open Records Officer, Zoning Officer, and Planning Commission Recording Secretary**, wages set at \$38,160 per year. Jim and Kathy were in favor. Ed was opposed. Motion passed.

Jim motioned and Ed seconded the motion to make the following appointments:

Roadmaster – Jim Halstead

Full Time Road Employees – Jim Halstead (Wages to be set by the Board of Auditors as a Working Supervisor)

– Jeff Krstonich (Wages set at \$18.93 per hour)

As Needed/Winter Maintenance Employee – Gary McCall (Wages set at \$16.00 per hour)

Inspection Agency – MDIA

Primary Sewage Enforcement Officer – Doug Duncan as per 2016 fee schedule as submitted

Alternate Sewage Enforcement Officer – Tom Knights

Dog Officer – Dennis Sybert at a rate of \$45 per incident plus mileage

Solicitor for the Supervisors and Planning Commission – Murrin, Taylor & Gallagher as per rates submitted

Solicitor for Zoning Hearing Board – Laurel Hartshorn

Primary Engineer – ARCADIS as per rates submitted

Back Up Engineer – Gateway Engineers

Vacancy Board – Mark Duster, one year term to expire 12/2017

Planning Commission – Barb Bartley, four year term to expire 12/2020

– Gabe Ciafre, four year term to expire 12/2020

Zoning Hearing Board – Vacant, three year term to expire 12/2019

– Alternate: Brian Hamilton, three year term to expire 12/2019

Library Board – Kay Koren, three year term to expire 12/2019

Park Advisory Board – John Ham, four year term to expire 12/2020

– Leroy Zacherl, four year term to expire 12/2020

Building Code Appeals Board – Dwight L. Protzman, three year term to expire 12/2019

All in favor, motion passed.

COMPENSATIONS:

Jim made a motion to authorize mileage rate at \$0.535 (2017 IRS rate). Ed seconded the motion. All in favor, motion passed.

Jim made a motion to authorize payment of registration fees, transportation expenses, and other actual expenses incurred to attend the state convention, county conventions, conferences, educational seminars, or other functions when person is acting as a representative of Clinton Township. This could include but is not limited to Supervisors, Roadmaster, Auditors, Tax Collector, Code Enforcement Officer, Secretary, Treasurer, Planning Commission member, employee or other appointed official who is directed to attend such functions by the Board. Also to authorize payment of regular employee rate or \$50 per day as designated for each individual. Ed seconded the motion. All in favor, motion passed.

TIME AND PLACE OF MEETINGS:

Ed made a motion for all meetings to be held at Clinton Township Municipal Building, 711 Saxonburg Boulevard unless otherwise noted. Supervisors Agenda Setting Meetings to begin at 3:30PM and regular meetings to begin at 7PM unless otherwise noted. Planning Commission meetings to begin at 7:30PM unless otherwise noted. Park Meetings to begin at 7PM unless otherwise noted. Jim seconded the motion. All in favor, motion passed.

OTHER BUSINESS:

Ed made a motion to set the office hours as follows:

Monday, Wednesday, Thursday – 9am to 4pm

Tuesday – 9am to 7pm

Friday – 9am to 12pm

Jim seconded the motion. All in favor, motion passed.

Ed made a motion to reaffirm Open Record Policy (Resolution 2009-02) and Public Comment Policy (Resolution 2009-03). Jim seconded the motion. All in favor, motion passed.

Jim made a motion to appoint Kathy Allen as the voting delegate to the 2017 State Convention (April 23-26). Ed seconded the motion. All in favor, motion passed.

Jim made a motion to implement the updated Employee Handbook. Ed seconded the motion. All in favor, motion passed.

Jim made a motion to adjourn. Ed seconded the motion. All in favor, motion passed.

Adjourn at 4:41 PM

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Sarah K. Altomari', written in a cursive style.

Sarah K. Altomari, Secretary

1. The first part of the report discusses the current state of the economy and the impact of the recent recession. It notes that the economy has shown signs of recovery, but remains fragile. The report also discusses the impact of the recession on various sectors, including manufacturing, services, and agriculture.

2. The second part of the report discusses the impact of the recession on the labor market. It notes that the recession has led to a significant increase in unemployment, particularly among young people and those with lower levels of education. The report also discusses the impact of the recession on the wage structure, noting that wages have generally declined or stagnated.

3. The third part of the report discusses the impact of the recession on the financial system. It notes that the recession has led to a significant increase in non-performing assets, particularly in the mortgage and commercial real estate sectors. The report also discusses the impact of the recession on the banking industry, noting that many banks have experienced significant losses.

4. The fourth part of the report discusses the impact of the recession on the government budget. It notes that the recession has led to a significant increase in government spending, particularly on social safety net programs. The report also discusses the impact of the recession on government revenue, noting that tax revenues have generally declined.

5. The fifth part of the report discusses the impact of the recession on the environment. It notes that the recession has led to a significant increase in environmental problems, particularly in the areas of air and water quality. The report also discusses the impact of the recession on environmental policy, noting that many environmental programs have been cut or reduced.

