

CLINTON TOWNSHIP SUPERVISORS MEETING

MINUTES

May 10, 2016

CALL TO ORDER at 7:03 PM: Kathy Allen, Ed Boyd, Jim Halstead, Sarah Altomari (Secretary). Others present included Marie Duster, Ray and Deanna Stang, Jean Duncan, Pat Hebda, Jim and Linda Klee, Ryan McClellan, and Joe Spotts.

PUBLIC COMMENT PERIOD: There were no public comments.

Ed Boyd made a motion to approve the minutes of the April 12, 2016 Supervisors Meeting. Jim Halstead seconded the motion. All in favor, motion passed.

Sarah Altomari presented the treasurer's report as follows:

PLGIT General Fund:

Beginning Balance	\$90,024.70
Receipts	\$25,744.27
Disbursements	\$78,328.80
Ending Balance	\$37,440.17

PLGIT Special Fund:

Beginning Balance	\$354,299.09
Receipts	\$82.79
Disbursements	\$0.00
Ending Balance	\$354,381.88

Citizens General Fund:

Beginning Balance	\$109,114.48
Receipts	\$31,924.81
Disbursements	\$393.93
Ending Balance	\$140,645.36

Citizens Payroll Tax Account:

Beginning Balance	\$21,359.80
Receipts	\$0.00
Disbursements	\$0.00
Ending Balance	\$21,359.80

Northwest General Fund:

Beginning Balance	\$0.00
Receipts	\$65,403.06
Disbursements	\$26,125.91
Ending Balance	\$39,277.15

PLGIT Valley Park Capital Reserve Fund:

Beginning Balance	\$1,534.15
Receipts	\$0.36
Disbursements	\$0.00
Ending Balance	\$1,534.51

PLGIT Liquid Fuels Fund:

Beginning Balance	\$174,556.87
Receipts	\$40.79
Disbursements	\$0.00
Ending Balance	\$174,597.66

Citizens Payroll Account:

Beginning Balance	\$3,679.97
Receipts	\$9,695.55
Disbursements	\$7,130.95
Ending Balance	\$6,244.57

Citizens Valley Park Capital Reserve Fund:

Beginning Balance	\$784.11
Receipts	\$0.00
Disbursements	\$0.00
Ending Balance	\$784.11

First Commonwealth Friends of SVP:

Beginning Balance	\$306.49
Receipts	\$2.00
Disbursements	\$0.00
Ending Balance	\$308.49

Ed made a motion to approve the treasurer's report. Jim seconded the motion. All in favor, motion passed.

Ed made a statement that he believes there should be between 20 and 25 thousand dollars in the Spring Valley Park account.

Jim made a motion to pay all bills and payroll. Ed seconded the motion. All in favor, motion passed.

OLD/UNFINISHED BUSINESS: There was no old/unfinished business.

NEW BUSINESS:

Correspondence:

Sarah announced the new township office hours: M, W-Th: 9am-4pm; T: 9am-7pm; F: 9am-12pm

The Board announced that there was a liquid fuels audit which took place on May 2, 2016. Nothing out of the ordinary was found during the audit.

Jim made a motion to renew Clinton Township's rock salt contract with Cargill for one more year. Ed seconded the motion. All in favor, motion passed.

Northwest:

Ed made a motion to approve direct deposit for all employees through Northwest bank for payroll. Jim seconded. All in favor, motion passed.

Ed made a motion to approve the acquisition and use of a deposit check scanner through Northwest bank. Jim seconded the motion. All in favor, motion passed.

Jim made a motion to approve the application for a Northwest VISA credit card. Ed seconded the motion. All in favor, motion passed.

Jim made a motion to approve cancellation of the PLIGT p-cards. Ed seconded the motion. All in favor, motion passed.

Ed made a motion to approve the transfer \$21,000.00 from the Citizens Banks Payroll Tax account to the Northwest Bank General Fund. Jim seconded the motion. All in favor, motion passed.

Jim made a motion to approve the transfer of \$100,000.00 from the Citizen's Bank General Fund to the Northwest Bank General Fund. Ed seconded the motion. All in favor, motion passed.

Ed made a motion to approve opening an ACT 13 Fund with Northwest Bank and to have Sarah Altomari act on behalf of the Township in opening the Account. Jim seconded the motion. All in favor, motion passed.

Township Secretary:

Ed made a motion to appoint Sarah Altomari as the full-time Township Secretary effective May 2, 2016 at a rate of 34k a year to be reviewed at three months and then at 6 months. Jim seconded the motion. All in favor, motion passed.

Ed made a motion to appoint Sarah Altomari as the Right to Know Officer. Jim seconded the motion. All in favor, motion passed.

Resolution 1-2016:

Ed made a motion to pass Resolution 1-2016, a resolution which allows the Secretary and/or Treasurer to receive confidential information from Berkheimer. Jim seconded the motion. All in favor, motion passed.

Resolution 2-2016:

Jim made a motion to pass Resolution 2-2016, a resolution by which the township adopts Butler County's 2015 Hazard Mitigation Plan. Ed seconded the motion. All in favor, motion passed.

Road Department Report:

Jim read the road report. This month, the road crew hand patched holes and road edges, built a loading dock, completed flagger training, cleaned and serviced equipment, cut down trees, put up weight limit signs, received approval for an \$81,000 grant to rebuild part of Tower Road, repaired storm damage, ran the rotary ditcher, mowed the township yard and fixed the pipe separation on Monks Road. Jim also thanked Adopt-A-Road participants for cleaning up litter on township roads.

Ed made a motion to approve the road report. Jim seconded the motion. All in favor, motion passed.

Ray Stang commented that cleanup crews need to be cautious because he saw on the news that some kids are putting Drano and liquid foil in water bottles and leaving them on the side of the road. It could explode if disturbed.

Planning Commission:

Ryan McClellan was present in order to seek approval of the Brayman expansion on Victory Road. The Planning Commission recommended approval of the expansion at their meeting on May 2, 2015. Ed asked about an existing manhole shown in the plans. Ryan assured him that it is an old line that isn't connected to anything and that Brayman is going to fill it with concrete.

Jim made a motion to approve the Brayman development as presented to and approved by the Planning Commission. Ed seconded the motion. All in favor, motion passed.

Ed made a motion to speak to the Rankins located on Stark Road about Ordinance 10-73 tomorrow (May, 11 2016). Jim seconded the motion. All in favor, motion passed.

Ed explained that the Rankins are claiming a 10-acre exemption in order to avoid installing a township-approved septic system. Ordinance 10-73 seems to suggest that Clinton Township does not recognize this exemption.

Jim made a motion to send a letter requesting Gateway Engineering to present a stormwater management plan for the Thrower cement company at the next meeting. Ed seconded the motion. All in favor, motion passed.

Park Advisory Board:

Ed explained that we are going to make a motion to transfer the park money from the PLIGT Special Fund to the Northwest account, but we are putting that on hold until our forensic audit is complete.

Jim Klee gave an update on the park. The flag pole is flying and lit. The open house signs have been put up. The open house is May 21st from 10am-2pm. The restrooms were getting water in the holding tanks, but John, Leroy and Jim went down and put in a French drain which will hopefully help. There are two scout projects, one is putting in a frog pond and the other one is putting up trail markers. The first is well underway, and the second hasn't contacted the park yet.

Jim Klee requested that the supervisors approve putting 2A modify in the parking lot.

Ed made a motion to approve putting 2A modify on the parking lot, approximately 50 ton. Jim seconded the motion. All in favor, motion passed.

Ed made a motion to approve the movement of large rocks with the township backhoe. Jim seconded the motion. All in favor, motion passed.

Kathy announced that she spoke with Nathaniel from EQT about the noise from the compression station. He admitted to an increase in gas flow and production. EQT plans to come up with a proposed plan to correct the noise issue. The first option is to build a wall. The second option is to install a muffler/resonator. Kathy assured residents that the township will keep them informed of any special meetings concerning the compressor station.

Jim Klee commented that there are still trucks coming up Miller Road despite the 5 ton weight limit. Jim Halstead said that he needs to talk to the engineer and solicitor about whether or not there is a garbage truck exception to the weight limit laws.

Kathy thanked Pat Hebda from the planning commission and Ed Boyd for stepping in during the difficult transition time. She also stated that with Sarah and the consultation of Adam Hartwig, the township is now doing quite well.

Kathy made a motion to adjourn. Jim seconded the motion. All in favor, motion passed.

Adjourn at 7:45 PM

Respectfully Submitted,

Sarah K. Altomari, Secretary